

Hunter Benefits Consulting Group

Critical Dates for Retirement Plan Data Submission For August 31st Plan Year End

| Critical Date* | Action / Deadline |
|--------------------------------|---|
| October 15th | Census and Questionnaire due in order to review for tests and calculations |
| March 1st | Deadline to get any outstanding information to HBCG to avoid extension and late data fee. |
| March 15th | Form 5558 Extensions are prepared and mailed to the IRS if your Form 5500 has not yet been completed and signed. |
| | If Plan data has not been received, there is an fee for filing the extension and a Late Data Fee for tracking and follow-up time spent. |
| March 31st | Form 5500 Due (if not on extension) |
| April 15th | Peak time processing fee starts. If your Plan information is not received or in good order, a Late Data Rush Fee will be incurred. |
| May 15th | Deposit due for <u>all</u> Defined Benefit and Money Purchase Pension Plans funding. There is not an automatic extension if the deadline falls on a weekend. Applicable to <i>all</i> business entity types. |
| May 15th | Company contribution deposit due for tax deductibility for company filings on extension. |
| May 15th | If complete data has not been submitted or is not in good order, a third and final Late Data Fee will be incurred. |
| June 15th | Final Deadline for filing Form 5500 with extension. |
| | Funding Deadline for Sole Proprietors Profit Sharing or 401(k). |

*If the date listed falls on a weekend (with the exception of the Company Contribution Deposit due date), the Monday immediately following will be the deadline.